

# Choir Booster Bylaws

## **ARTICLE I - PURPOSE**

Section 1. This organization has formed and shall exist for the purpose of promoting good fellowship and encouraging sponsorship and support of the Wortham Schools Choir/Recorder Programs.

- a. Said organization is organized exclusively for charitable, religious, educational, and scientific purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c) 3 of the Internal Revenue Code, or corresponding section of any future federal tax code.
- b. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

## **ARTICLE II – GENERAL**

Section 1. The name of this organization shall be The Wortham Schools Choir Booster Association.

Section 2. The Wortham Choir Booster Club acknowledges, accepts and submits to the guidelines of the Wortham Independent School District in compliance with the UIL guidelines.

Section 3. The Wortham Choir Booster Club shall consist of two voting authorities, the membership and the Executive Committee.

## **ARTICLE III - MEMBERS**

### Classes of Members

Section 1. The corporation shall have one (1) class of members. The designation of such class and the qualifications and rights of such class shall be as follows:

### Members

Section 2. Membership shall be available to parents or guardians, faculty members, patrons and supporters of the Wortham ISD Schools, Junior High, High School, Middle School, and Elementary Choirs, and Extracurricular Instrumental Performance Groups of the Wortham Schools.

### Voting Rights

Section 3. Each membership shall be entitled to one vote on each matter submitted to a vote of the members.

## **ARTICLE IV - MEETINGS OF MEMBERS**

Section 1. There shall be a minimum of 8 meetings during the fiscal year to be held in a location designated by the Choir Director or on other dates as the Board of Directors may select. Proper notification of the time and date of each meeting will be given. The meeting in the spring of each year shall be the Annual Meeting.

Section 2. Special meetings may be called by the President at such times as occasion demands with proper notification of the membership.

Section 3. Robert's Rules of Order shall prevail unless otherwise stated in these Bylaws.

## **ARTICLE 4 - BOARD OF DIRECTORS**

Section 1. The affairs of the corporation shall be managed by its Board of Directors, Members, Committee Chairpersons, and Student Officers.

Section 2. The number of Board Members shall be a minimum of five. Each Board member shall hold office until the next annual meeting of members and until his or her successor shall have been elected and qualified.

### **Composition of the Board of Directors**

Section 3. The Board of Directors of the corporation shall consist of the officers of the corporation and Choral Director of Wortham Elementary, Middle Schools, and High School.

### Quorum

Section 4. A quorum of the Board of Directors must be present to transact business. Three Board members shall constitute a quorum.

### Voting Rights

Section 5. Each member shall be entitled to one vote on each matter submitted to a vote of the membership.

## **ARTICLE 5 – OFFICERS**

Section 1. The corporation shall have a President, Vice-President-Membership, Vice-President-Newsletter/Publicity, Treasurer, and Secretary. ***All officers must be members of the Wortham Choir Booster Club.***

Section 2. The Board of Directors and Membership shall make appointments to fill any vacancies for the unexpired term of office.

### President

Section 3. The President shall preside at all meetings of the corporation and of the Board of Directors. He shall be an ex-officio member of all committees.

### Vice-President - Membership

Section 4. The Vice-President - Membership shall preside in the absence of the President. Duties shall include membership recruitment and records.

#### Vice-President - Newsletter/Publicity

Section 5. The Vice-President-Newsletter/Publicity shall be responsible for publicizing activities and accomplishments for the choirs using student talent whenever possible.

#### Secretary

Section 6. The Secretary shall keep the minutes of all meetings and handle all correspondence for the Corporation.

#### Treasurer

Section 7. The Treasurer(s) shall have custody of all funds belonging to the Corporation, shall expend funds in accordance with Article 8, secure an annual audit of the corporation's books and file reports as required by regulatory agencies. The treasurer will work closely with the director of choirs in matters of bookkeeping that reflect the rules and regulations of accounts handled by Booster Club of the state of Texas Public Schools and that of WISD.

### **ARTICLE 6 - COMMITTEES**

Section 1. The following standing committee representatives may be appointed as needed for Wortham Elementary School's 3<sup>rd</sup>-6<sup>th</sup> Grade Show Choir, Rockin' Recorder Instrumental Choir, 4<sup>th</sup>-6<sup>th</sup> North Texas Children's Choir, Grade Level Performance Choir, UIL and State Honor Choirs. 1) Fundraising, 2) Social, 3) Uniforms, 4) Communication/Telephone, 5) Volunteer Services and 6) Alumni Liaison. Other committees may be formed as needed.

**ARTICLE 7 - DUES**

Section 1. The annual dues payable to the corporation by the membership shall be **\$15.00** per family/company sponsor. Changes in dues will be determined by a vote of the general membership.

**ARTICLE 8 - FUNDS**

## Distribution of Funds

Section 1 No part of the corporation's funds shall incur to the benefit of any individual. The Treasurer is authorized to expend funds for all budgeted items voted on and approved by the General Membership. Non-budgeted expenditures require the approval of the President, Treasurer and the Choral Director. Upon dissolution, all assets of the corporation shall be allocated by the Board of Directors to donate to designated charitable causes.

## GIFTS

Section 2. The Board of Directors may accept on behalf of the corporation any contribution, gift, bequest, or devise for the general purpose or for any special purpose of the Corporation.

## COMPENSATION

Section 3. No Director shall receive compensation for any service he or she may render to the organization. Board members may be reimbursed for actual expenses incurred in the performance of their duties.

**ARTICLE 9 - AMENDMENTS TO BYLAWS**

Section 1. These Bylaws may be amended or revised at any regular meeting of the Corporation by a two-thirds vote of the

members present and voting. Notice of the proposed amendment or revision in the Bylaws shall be provided in writing to the membership of the corporation at least one week prior to the day of the meeting at which such a vote is to be taken.

## **ARTICLE 10 – FISCAL YEAR**

Section 1. The fiscal year of this corporation shall begin September 1 and end August 31.

Section 2. A budget shall be submitted at the beginning of the fiscal year.

Section 3. An audit report plan shall be submitted by the end of the fiscal year.

Wortham Choir Boosters Bylaws revised and accepted on August 19, 2013

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Linda Ferris, Choral Director

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Patricia Swett, President

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Michael Phillips, Vice President of Membership

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Mary Batts/Mildred Hale, Vice Presidents for Publicity and Archive

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Betty Bosley, Secretary

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Julie Worcester, Treasurer

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Rebeca Long, Assistant to the Treasurer